



Lakeview Public Schools

20300 STATLER, ST. CLAIR SHORES, MICHIGAN 48081
(586) 445-4000 FAX: (586) 445-4029

WWW.LAKEVIEW.MISD.NET



November 14, 2012

Dear Parents/Guardians,

Lakeview Public Schools would like to inform you of an **important accounting procedural change** regarding the acceptance of checks. Lakeview Public Schools will continue to accept checks as a method of payment; however, we recognize that occasionally a parent may inadvertently overdraw a checking account and a check may be returned by your bank. In order to recover these funds in a private and professional manner, Lakeview Public Schools has contracted with CHECKredi, LLC, a company based in Lexington, Kentucky for collection of returned checks.

Each check written to the District should be on a commercially printed check with your name and address. **Counter or starter checks will not be accepted.** When a person writes a check to the District, the person writing the check agrees that, if the check is returned Non Sufficient Funds (NSF) it may be represented electronically on that same account, and the NSF fee that use to be \$15.00 will now be \$30.00 in addition to the face value of the check.

In the event of a NSF check, CHECKredi will contact you by mail and/or telephone in order to make arrangements to pay before attempting to represent the check electronically. Payments may be made payable to CHECKredi and mailed to P.O. Box 11848, Lexington, KY 40578. Payments for the NSF check and fee can also be made online at www.checkredi.com with no additional cost. Payments can be made via telephone at (866) 433-7334 by credit card, debit card or electronic check. Please note that a convenience fee is applicable for payments made by phone.

Engaging CHECKredi to assist in the collection of NSF checks will help Lakeview become more efficient with payment processing. We know most of our families will never have to deal with an NSF situation and we appreciate your timely payments and/or deposits of funds for those services we provide (lunch, latchkey, Preschool etc.).

Please contact the Business Office with any questions you might have.

Sincerely,

Tasha McIntyre
Director of Business Services

Nondiscrimination and Access to Equal Education Opportunity

It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender, marital status, sexual orientation, disability, height, weight, and/or any other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in its programs and or/activities. Any person believing they have been discriminated against may bring a complaint to the local civil rights coordinator: Assistant Superintendent, 20300 Statler, St. Clair Shores, MI 48081, 586-445-4000 X 2503